



May 26, 2010

To: All Prospective Bidders

RE: LETTER OF INVITATION

Industry Day / Site Visit for the Metromover Fiber Optic and IT Infrastructure Upgrade Project (the Project) for Miami-Dade County, Transit Department.

Dear Invitee:

Your are invited to meet with members of the Miami-Dade Transit Department (MDT), and the Department of Procurement Management for an Industry Day / Site Visit meeting to be held on **Friday, June 11, 2010 at 9:00 a.m. (local time)** at the **Overtown Transit Village building** located at **701 NW 1<sup>st</sup> Court, Miami, Florida 33136 (12<sup>th</sup> floor, south conference room)**.

The purpose of the Industry Day / Site Visit meeting is to provide all interested parties with an overview of the project and site tour of the Metromover facilities and track guide-way (as permitted under normal operations), and to solicit feedback regarding industry best practices. Comments and feedback from this meeting may be used, to the extent possible, to finalize the expected solicitation to meet the department's needs.

The preliminary scope of work is published under separate cover on the same website. The Information contained in the scope of work and disseminated at the Industry Day meeting is for informational purposes only and may change without notice. All prospective bidders are reminded that the forthcoming solicitation documents will be the only official terms, conditions, and specifications.

To help us arrange an agenda for the site visit that would best address your inquiries, please let us know what you are interested in viewing and any questions you may have. We encourage you to first visit the department's web site at <http://www.miamidade.gov/transit/> to become familiar with the department and important information. Please send your requests or questions via e-mail to Jesus Lee, at [fjl@miamidade.gov](mailto:fjl@miamidade.gov) or call (305) 375-4264.

Information regarding vendor registration can be found by following the link below.

[http://www.miamidade.gov/dpm/new\\_streamlined\\_process.asp](http://www.miamidade.gov/dpm/new_streamlined_process.asp)

Sincerely,

***Jesus Lee, CPPB***  
***Procurement Analyst***  
**Miami-Dade County**  
**Department of Procurement Management**  
**Transit Unit**  
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